



1011 Commerce Road  
Richmond, VA 23224  
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## Application for Employment

Position(s) applied for: \_\_\_\_\_

**Personal Information:** \_\_\_\_\_ **Date Applied** \_\_\_\_\_

Name \_\_\_\_\_ Name you go by: \_\_\_\_\_

Address \_\_\_\_\_ City, State ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Email \_\_\_\_\_ Best way to reach you? \_\_\_\_\_

LaDIFF believes in a work atmosphere that fosters and encourages creativity, innovative thinking, problem solving, respect, and exceptional service. Our core value statement reflects our approach to our customers, our vendors, and our employees. Every LaDiff staff member is an ambassador for LaDIFF, our downtown neighborhood, and our city.

### LaDIFF Core Value Statement:

LaDIFF exists to provide a creative mix of new, innovative, and exciting home furnishings in a shopping environment that is satisfying, fun, and inspiring.

### We expect every staff member to possess the following traits:

1. Integrity and honesty
2. Respect for all people; we do not tolerate discrimination of any kind.
3. A strong work ethic
4. A problem-solving approach
5. Willingness to learn
6. Ability to communicate effectively
7. Enthusiasm, Humor, and a sense of Fun
8. Accountability

Our application is not 'normal.'

We ask questions that will help us learn more about who you are rather than what you've done. Please take your time to consider your answers as they pertain to your possible employment at LaDIFF. We look forward to reading about you and getting to know you better.

**ENTHUSIASM** - Enthusiasm, passion, and fun make life more interesting. Enjoying what you do makes work more enjoyable and rewarding. What are you passionate about?

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**LEARNING & GROWTH** - Education does not stop at school. How have you continued to 'learn'?

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**RESPECT & INTEGRITY** - LaDIFF values our relationships with customers, vendors, staff, and friends.

Mutual respect and integrity in the workplace has allowed us to form a reputation of honesty. Please give examples of how you have demonstrated respect & integrity in your working life?

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**PROBLEM SOLVER** - You can't sit by the side lines to affect change. Constructive contributions from all involved are critical to making progress. How have you contributed to positive change in an organization?

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**TEAMWORK** - No one person is responsible for our success as a store. Tell us how you have helped someone else be successful.

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**EMPLOYMENT HISTORY** Please list most recent first. Please complete even if work history is included on your resume.

1. EMPLOYER \_\_\_\_\_ CITY/ST \_\_\_\_\_  
POSITION/TITLE (LAST HELD) \_\_\_\_\_  
FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_  
DATES EMPLOYED (MO/YR) \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
HOW were you paid? 

|         |  |         |  |                   |  |
|---------|--|---------|--|-------------------|--|
| hourly? |  | salary? |  | commission/bonus? |  |
|---------|--|---------|--|-------------------|--|

  
TELL US ABOUT YOUR WORK: \_\_\_\_\_

YOUR MANAGER'S NAME & TITLE: \_\_\_\_\_  
WHAT WOULD YOUR MANAGER SAY ABOUT YOU? \_\_\_\_\_

WHY DID YOU LEAVE? \_\_\_\_\_

2. EMPLOYER \_\_\_\_\_ CITY/ST \_\_\_\_\_  
POSITION/TITLE (LAST HELD) \_\_\_\_\_  
FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_  
DATES EMPLOYED (MO/YR) \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
HOW were you paid? 

|         |  |         |  |                   |  |
|---------|--|---------|--|-------------------|--|
| hourly? |  | salary? |  | commission/bonus? |  |
|---------|--|---------|--|-------------------|--|

  
TELL US ABOUT YOUR WORK: \_\_\_\_\_

YOUR MANAGER'S NAME & TITLE: \_\_\_\_\_  
WHAT WOULD YOUR MANAGER SAY ABOUT YOU? \_\_\_\_\_

WHY DID YOU LEAVE? \_\_\_\_\_

3. EMPLOYER \_\_\_\_\_ CITY/ST \_\_\_\_\_  
POSITION/TITLE (LAST HELD) \_\_\_\_\_  
FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_  
DATES EMPLOYED (MO/YR) \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
HOW were you paid? 

|         |  |         |  |                   |  |
|---------|--|---------|--|-------------------|--|
| hourly? |  | salary? |  | commission/bonus? |  |
|---------|--|---------|--|-------------------|--|

  
TELL US ABOUT YOUR WORK: \_\_\_\_\_

YOUR MANAGER'S NAME & TITLE: \_\_\_\_\_  
WHAT WOULD YOUR MANAGER SAY ABOUT YOU? \_\_\_\_\_

WHY DID YOU LEAVE? \_\_\_\_\_

**JUST A FEW MORE QUESTIONS!**

Please tell us about any education you've had relevant to THIS career interest.

\_\_\_\_\_  
Please tell us about any retail work experience you have. If you have never worked in retail, you've been a consumer... if that is the case, tell us *why* you want to work in retail now. \_\_\_\_\_

**We are a retail store, which means that Saturdays & Sundays are required workdays for all full time design consultants. Are you available to work weekends?** \_\_\_\_\_

If you are applying for a position that involves driving a store vehicle, please tell us about your driving record  
Note: Anything that affects YOUR insurance would affect ours as well - please attach YOUR driving record

**Often we seek referrals from our current staff and/or our customers.**

Do you know anyone who works at LaDIFF? If so, who? \_\_\_\_\_

Did someone else suggest that you apply here? If so, who? \_\_\_\_\_

Have you ever worked for LaDIFF before? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Have you ever applied to work at LaDIFF before? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Are you 18 years of age or older?    Yes    No    If no, how old are you? \_\_\_\_\_

Are you either a US citizen or an alien authorized to work in the United States?    Yes    No

Have you ever been convicted of any crimes other than minor traffic violations?

Please indicate misdemeanor as well as felony convictions:    Yes    No

If yes, for what have you been convicted? When & where? \_\_\_\_\_

**And, finally, what is the most recent book you have read? And what did/do you think of it?**

\_\_\_\_\_  
Please submit this completed application with your resumé if applicable to: [resumes@ladiff.com](mailto:resumes@ladiff.com)  
or mail to Resumes - LaDIFF - 1011 Commerce Road, Richmond, VA 23224

If a position is not specifically posted, resumes are reviewed approximately once a month.

**LaDifference, Inc. is an Equal Opportunity Employer.**